



01

### Application\* Materials

- Active CSPA-ACPS MPC Application to become CMPC
- CSPA-ACPS Active MPC Verification Form [signed by [connor.primeau@uottawa.ca](mailto:connor.primeau@uottawa.ca)]

02

### Submit Fee\* & Completed Application Materials

The application fee for CSPA MPCs is \$125 USD. Payment can be submitted at [appliedsportpsych.org/payment](http://appliedsportpsych.org/payment).

03

### Certification Council Application Review Decision

Decision takes 2-4 weeks  
1. *Revise and Resubmit* - go back to step 2  
2. *Approved* - go to step 4

\*. Process to change in 2024 at this stage.

04

### Register & Prepare for CMPC Exam (complete within 6 mo.)

Follow instructions provided to you from Certification Council. Explore variety of preparation materials for the CMPC Exam are available through AASP and CSPA.

05

### Take CMPC Exam

Test day! You will find out your exam results (pass/fail) when finished.

- Fail, wait 90 days - go back to step 4
- Pass - go to step 6

06

### CMPC Certified! Yearly Fee & Collect CEUs

Yearly fee for certification is \$25 USD ([appliedsportpsych.org/payment](http://appliedsportpsych.org/payment)). Seventy-five CEUs are to be collected over 5 years. Submit renewal in November of renewal year.